

Risk Assessment – Seapoint Canoe Centre Footprint

NOTE: Before completing a risk assessment please read the guidance notes document.

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| Date: | 22 May 23 |
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| Assessor's Name: | Ashley Clare | Review Date: | Annually on date of Initial Assessment |
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| Description of Assessment: | Use of Seapoint Canoe Centre Footprint Location |
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| Location Details: | Seapoint Canoe Centre, Seabrook Car Park Hythe. |
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| What are the hazards? | Who might be harmed and how? | What are you already doing to control the risks? | What further action do you need to take to control the risks? | Who needs to carry out the action? | When is the action needed by? | Done |
|---|--|---|---|------------------------------------|-------------------------------|------|
| Risk of being struck by vehicle whilst in area controlled by Seapoint Canoe Centre - cars will enter area unless area is segregated | Visitors to centre and coaching team; pedestrians passing through area | Segregate area using large traffic cones as well as the current fence and gate. Keep vigilant and control any vehicles entering areas. Staff entering area to par are to be vigilant when driving in the SCC footprint area and give way to ALL pedestrian traffic. | | | | |
| Risk of being struck by vehicle whilst in car parking area | All Participants | Personal vigilance in a public area and car park. Parents / guardians to take control of children and adult visitors to take own responsibility | | | | |
| Access to containers - Risk of impact injury from opening heavy doors or difficult to open doors | All Participants | Seek assistance to open doors - if on your own and struggling Do not attempt to force doors open; Coaches and Hire Team only to be opening doors to containers; doors are to be latched, tied or blocked in position once opened. | | | | |

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| Slips Trips and Fall | All Participants | <p>Staff brief to new visitors to the Centre of any trip hazards.</p> <p>Good Housekeeping of kit and equipment in the working area to reduce trip hazards.</p> <p>Keep to recognised footpaths and routes to and from the water especially carrying equipment.</p> <p>Cleaning of Jetty of waterfowl excrement prior to the start of the day's activities to minimise slip hazard.</p> | | | | |
| Lack of lighting after dark | All Participants | <p>The majority of public sessions do not occur after dark. There are some exceptions. In these cases the centre has a generator which is connected to lighting system in the container which houses the coach's office - this is to be used by trained personnel only. A selection of battery powered lights is also available</p> | <p>Headlights can also be utilised to place equipment into containers</p> | | | |
| Risk of injury or illness from broken glass, bird or animal faeces and other waste discarded around site | All Participants | <p>All visitors and coaches to Seapoint to wear suitable shoes on feet at all times; area to be checked before use by Hire & Coaching team and any obvious waste and glass removed. In the event that the area is not safe for use, activities are to be moved to a different location or cancelled.</p> | | | | |
| Lightning Strike | All Participants | <p>Meteorological Check prior to embarkation and adjust the plan as necessary if thunder and lightning forecast.</p> | | | | |
| Safeguarding | All Participants | <p>Ensure there are adequate Safeguarding measures in place for children or vulnerable adults that may participate in the Course.</p> <p>Follow both the BC and Centre Policies Safeguarding Polices</p> | <p>Application of the SCC Safe Guarding Policy as published</p> <p>Any questions on safeguarding in the first instance should be directed to the SCC Safeguarding Officer</p> | | | |

Office use only (to be completed by a risk assessment checker if selected for sampling)

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| Checked by: | | Position: | SCC Centre Manager | Date: | |
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